

~~CONFIDENTIAL~~

4 JUN 1959

MEMORANDUM FOR: The Comptroller

SUBJECT: Reallocation of Position BAF-155, [REDACTED] Station 25X1A6a

REFERENCE: Memorandum for Chief, Salary and Wage Division from Comptroller, dated 16 March 1959. Subject: Request for Establishment of Fiscal Accounting Assistant, GS-7, [REDACTED] 25X1A6a

1. This office has reviewed the statement of duties and responsibilities submitted by reference and the revised duties statement forwarded through WH Division subsequent to the meeting with you and members of your Staff.

2. Based on the above and after comparison with other finance positions at the [REDACTED] it has been determined that Position BAF-155 does not warrant allocation above the GS-5 level. 25X1A6a

FOR THE DIRECTOR OF PERSONNEL:

25X1A9a

[REDACTED]
Chief, Salary and Wage Division

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JUST 22	REX REV 2011	AUTH: KR 10-2

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ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

WH/PER

NO.

DATE

4 June 1959

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Office of Comptroller

Attn: Miss [REDACTED] 1039

25X1A6a

2.

25X1A9a

25X1A9a

3.

25X1A9a

4.

25X1A6a

1. The attached is returned to you as per our phone conversation of 4 June and on the basis of info received from Mr. [REDACTED] S&W Div., that their official evaluation of the position was grade GS-5. [REDACTED] was provided a copy of attached on 26 May.

We will advise the [REDACTED] accordingly.

25X1A9a [REDACTED]

5.

6.

7.

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12.

13.

14.

15.

FORM
DEC 56

610

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EDITIONS~~SECRET~~

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13 MAY 1959

MEMORANDUM FOR: Chief, WH Support

SUBJECT: Proposed GS-7 Fiscal Accounting Assistant

25X1A6a

REFERENCE: A. Dispatch [REDACTED] dated 31 December 1958 25X1A6c
B. Comptroller's Memorandum dated 16 March 1959

1. There is attached a memorandum addressed to Chief, Salary and Wage Division together with a rewrite of the proposed GS-7 position description for your review, concurrence and submission to the Salary and Wage Division.

2. It is our understanding that your office will advise the Salary and Wage Division of the availability of the position *and* ceiling.

[REDACTED] FOIAb3b

E. R. SAUNDERS
Comptroller

Attachment:

1. Memorandum
2. Position Description

Distribution:

- Original and 1 - Addressee
1 - Comptroller w/atts. *✓*
2 - Finance Div. w/atts.

25X1A9a AC/FD/[REDACTED]:dbt/2295/11 May 1959

~~SECRET~~

16 MAR 1959

Chief, Salary and Wage Division

Comptroller

25X1A6a

Request for Establishment of Fiscal Accounting Assistant,
GS-7, [REDACTED]

25X1A6c

25X1A6a

1. In accordance with Dispatch No. [REDACTED] dated 31 December 1958, there is forwarded herewith Position Description for the establishment of a GS-7 Fiscal Accounting Assistant in the [REDACTED]. It is the understanding of this Office that the Chief, Support Staff, WH Division, concurs in the establishment of this position.

2. If there are any questions relative to subject, please do not hesitate to call the undersigned or Acting Chief, Finance Division.

[REDACTED]
E. R. SAUNDERS

FOIAb3

Attachments

RIJ:asr

Distribution:

Orig. & 1 - Addressee
1 - Signer's

CA

11 March 1959

MEMORANDUM FOR: Comptroller

SUBJECT : Position Description for Fiscal
Accounting Assistant, GS-7,

25X1A6a

Attached is a proposed position description for
the Fiscal Accounting Assistant, GS-7, at the

25X1A6a

25X1A6a

25X1A9a

Acting Chief, Finance Division

Attachment:
Position Description